

CRCA Recruitment and Selection Timeline

2017 – 2018 School Year

1. **Back To School Bash – August 12, 2017**
 - a. Megan and STUCO will pass out pencils and monitor Owl coloring contest at booth.
 - b. STUCO Members will speak to all students and parents passing the booth.
 - c. Conrardy will walk the track and pass out the Back to School Bash Flyer, providing information about CRCA to the parents and students attending the event.
2. **Post Updated 8th Grade Applications on Website – September 1, 2017**
 - a. Laskowski will post the updated student application for 8th graders on the school website.
3. **Fall Middle School Recruitment Trips – November 3 and 10, 2017**
 - a. Use the Coming to CRCA Video created last year.
 - b. Megan and the student recruitment team will make the presentation.
 - c. The ACC Riverbat will attend the November 3 trip to BMS.
 - d. The November 10 trip will be to CCMS.
 - e. Designated 8th Grade counselors are Denise Bell (BMS) and Maria Marquez (CCMS).
 - f. Applications will be available, along with the invite to the Parent Information Meetings.
4. **Fall Parent Information Nights – November 14 and 16, 2017**
 - a. Show student made *Coming to CRCA* video
 - b. Power Point presentation
 - c. Conrardy – English version
 - d. Longoria – Spanish version
5. **Post Updated 9th Grade Applications on Website – January 19, 2018**
 - a. Recruitment of current 9th grade students at BHS and CCHS
 - b. Application must be completed and students must become TSI compliant in reading and writing by May 19, 2018
 - c. Interested students must also be willing take EDUC 1300 during the first summer session at ACC.
6. **Spring Middle School Recruitment Trips – February 16 and 23, 2018**
 - a. Megan and the student recruitment team will make the presentation.
 - b. The ACC Riverbat will attend the February 16 trip to CCMS.
 - c. The February 23 trip will be to BMS.
 - d. Change in the designated counselor at CCMS. New counselor in charge of 8th grade transition is Margaret McBride.
 - e. Continue taking applications.
7. **Spring Parent Information Nights – March 27 and 29, 2018**
 - a. Show student made *Coming to CRCA* video
 - b. Power Point presentation
 - c. Conrardy – English version
 - d. Longoria – Spanish version
8. **Posted Deadlines for Applications – March 29, 2018**
 - a. Check to see if we have over 70 applications.
 - b. In the event we do not have over 70 applications, continue to accept late applications.
9. **Student Interviews – March 24, April 7 and April 14 (9:00 to 2:00)**
 - a. Middle school counselors (Bell and McBride) will schedule all BMS and CCMS students for interviews.

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- b. Rick Longoria, CRCA counselor, will schedule all home school students for interviews.
- c. Interviews consist of the five questions and run no more than 15 minutes.
- d. Interviews are conducted by teams of three teachers.

10. Notification of Students Accepted – April 20, 2018

- a. All students who filled out applications and attended the interviews are accepted and invited to attend the Acceptance Night.
- b. Acceptance letters will be brought to the middle schools where the designated counselor will distribute them.

11. 8th Grade Parent Acceptance Night – May 8, 2018

- a. BISD district representative (Superintendent or Associate Superintendent), ACC Director of Early College High Schools and CRCA Administration and Staff attend.
- b. Have parent fill out student registration form and Student/Parent contract.
- c. Power Point presentation
- d. Invite to Summer Bridge and TSI Fish Camp

12. Summer Bridge – June 11 – 14 and 18 -21, 2018

- a. Building a school community
- b. ACC registration
- c. ACC Orientation and PAA – June 13 and 20
- d. 8:00 to Noon each day
- e. Summer school bus routes run for transportation

13. TSI Fish Camp – August 6 – 10, 2018

- a. Intensive reading and writing tutoring Monday through Wednesday.
- b. Writing Test on Thursday
- c. Reading Test on Friday
- d. Morning and afternoon testing sessions

14. Ongoing Recruitment Activities

- a. On site tours as requested by parents and prospective students